



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY THE 19TH OF MARCH 2024 FROM 7.00PM AT JEPHSON HALL

PRESENT: Cllr N Dyble (ND), G. Coates (GC), Cllr G Roberts (GR), Cllr R White (RW), Cllr R Dyble (RD), Cllr A. Sylvester (AS), and Cllr T. Roberts (TR)
County Councillor Julian Kirk and Borough Councillor Paul Kunes
Parish Clerk

NO members of the public were in attendance.
Open Session for Parishioners Questions: NONE

1. **WELCOME** – a formal welcome was given by the Chairman

2. **APOLOGIES FOR ABSENCE** – none

3. **COUNCILLORS DECLARATIONS OF INTEREST** – none

4. **MINUTES**

To approve the meeting minutes from the 27th of February 2024 proposed TR, seconded ND and unanimously accepted by all present at that meeting.

5. **MATTERS ARISING:**

- a. Neighbourhood Plan (NDP) – the new document will be the next stage, followed by comments and then the draft. Clerk to arrange an online meeting with CCP and ND to discuss next steps. ACTION: Clerk
- b. Highways meeting update – Clerk to contact Highways to arrange a meeting at Saddlebow to go through the list of outstanding issues. ACTION: Clerk
The recently installed village gates were discussed and the incoming one from Sutton Bridge needs to be lifted up as at an angle and too low and the sticker proposal for 40mph was not a good alternative and Cllr Kirk will pay for a proper replacement out of his members fund. Old poles to be removed. White road markings have appeared on a number of potholes and awaiting action to be taken by highways.
- c. TR had delivered the bird boxes and has 2 over. Clerk to check original email requests. The hedgehog highways are ready for distribution.

6. **CHAIRMAN'S REPORT:** SAM reports as follows:

28.1.24 to 2.3.24 unit located on the Sutton Road, Low Road Junction 30mph. Total vehicles 11,846 with average speed of 35.6mph Top speed 65mph on 12.2.25 at 22.15
02.02.24 to 19.3.24 same location – 10,255 vehicles with average speed of 35.5mph. Top speed of 70mph on the 10.3.24 at 21.40.

The faulty unit was taken to Westcotec by GR and the software was reset and tested. GR has offered to collect.

A member of the public has emailed regarding SAM unit on Market Lane and ND has identified 3 sites which have been approved by Andy Wallace at Highways. 2 of these sites already have posts but we will need another set from Westcotec plus 4 brackets. Check to ensure these are on highways owned land. It was agreed to go ahead and purchase a new SAM unit for these locations and Cllr Kirk has offered to contribute 50% from his members fund.

ACTION: Clerk

ND has checked the school flashing lights and they are in good working order. He will advise the member of the public who raised this.

CLERKS REPORT: Year-end approaching rapidly and work commencing now plus AGAR forms available from today. Has attended training session with Scribe on reserves and year end budgets. D-Day 80 information passed to GR for the Village Hall.

7. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllr Kunes: Apologised for not attending for a while, mainly due to the time involved with the Terrington Village Hall, which has now been taken over. Increases in the Borough budget include council tax, parking and pay rises to staff. However, the planning department are still having staff problems. Concerns that the environmental budget has not been spend with little tree planting or heat source pumps etc.

Cllr Kirk: Reported that the County Council has a budget shortfall of £25m and there are too many staff employed and high rates of pay leading to oversaturation. Flooding still causing him problems and members funding available from April.

Nothing from Cllr Squire

8. FINANCE:

- a. Approve the bank reconciliation and payments/receipts for February - £ 35,879.22 in the bank accounts to the 29th of February. Proposed GR, seconded ND and all in favour.
- b. To approve payments, to date, for March 24– proposed RD, seconded GR and all in favour. Clerk had made a year-end return on the funding from Groundworks for the NDP and this has been confirmed.
- c. Bank approvals – RD is back on the system, but RW is still having problems.
- d. J Raby appointed as Internal Auditor.

9. PLANNING MATTERS:

- a. New applications: (received after the agenda was produced):
23/02233/F – Retrospective proposed extension o outbuilding to create a haybarn / feed store at 13 Market Lane. Comments to be sent to the **clerk by the 22.3.24**
- b. Decisions: None
- c. 16 Dwellings at former Onion Factory, Sutton Road – a discussion was held on this again as planning have completely ignored our comments regarding requirements for the development. Concerns about the disposal of asbestos have not been satisfactorily addressed and the site plan has been extended into agricultural land that has not been addressed correctly. ND and clerk to compose a letter.

ACTION ND/Clerk

10. CORRESPONDENCE AND COMMUNICATIONS:

None

11. To discuss Highways, Crime, Environment and Gardens

- a. Highways – as item 5b.
- b. Crimes – Clerk to contact Royal Mail again for replacement post boxes.

c. Dyke issue and ND to contact the Environmental Health again. ACTION ND

The closure of the Post Office at Terrington was discussed and it is thought that it will not re-open, and the shop appears to be winding down.

12. REPRESENTATIVES REPORTS

None.

13. ITEMS FOR NEXT MEETING AGENDA:

- Neighbourhood Plan

DATE OF NEXT MEETING will be on the 16th of April 2024

The meeting closed at 20.41 pm

Page 3 of 3

WALPOLE CROSS KEYS PARISH COUNCIL PAYMENTS FOR MARCH 2024

Salary	£ 336.16	plus back pay 1.4.23 for pay rise
HMRC	£ 70.00	as above
Walpole Mowing Man	£ 60.00	Standing Order
ECS SharePoint	£ 16.50	Direct Debit
SSE	£ 45.21	Direct Debit
Clerk Expenses February	£ 26.00	
Hall Hire	£ 16.00	
Bushmeadow Designs	£ 325.00	
NPTS subscription	£ 109.00	

Signature

Date