



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY THE 19th of NOVEMBER 2024 FROM 19.00 AT JEPHSON HALL

PRESENT: Cllrs: N. Dyble (ND), R. White (RW), G. Roberts (GR),
G. Coates (GC), R. Dyble (RD), and T. Roberts (TR),
County Councillor Julian Kirk and Parish Clerk

Co-option of Stefan Dolby took place – proposed ND, seconded GR and all in favour. Cllr Dolby (SD) was then welcomed to the council.

NO members of the public were in attendance.
Open Session for Parishioners Questions: NONE

1. WELCOME – a formal welcome was given by the Chairman

2. APOLOGIES FOR ABSENCE – Cllr Sylvester

3. COUNCILLORS DECLARATIONS OF INTEREST – none

4. MINUTES

To approve the meeting minutes from the 15th of October 2024 proposed RD, seconded RW and unanimously accepted by all present at that meeting.

5. MATTERS ARISING:

a. Neighbourhood Plan (NDP) –The drop in sessions on 13th of November from 10am to 12 noon and 5-7pm had 2 couples attend the morning session with no-one attending the evening session. The consultation ends on the 2nd of December with an online review meeting on the 12th of December.

b. New bus shelter- The clerk confirmed that NCC do not require a street furniture licence to be completed and Westcotec are planning to install in January 2025. The 4 new benches for the existing bus shelters require installation and SD will look into this. The map noticeboard will be relocated.

c. New dog bin on Low Road –ND advised he hoped to get this installed this month.

d. Milestone update – ND to get a date for the work. ACTION: ND

6. CHAIRMANS REPORT: The SAM units data will be downloaded later this week. We have 6 batteries, 3 are new and the 3 older ones are due for replacement. Clerk to check on the solar panels for the 2 newer units which would give the older unit access to newer batteries. Proposed GC, seconded TR and all in favour. ACTION: Clerk

CLERKS REPORT: Continued work on the NDP and preparation of the first draft for the 25/26 budget/precept. Attended training on internal/external audits. CIL income received of £5940.29

7. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllrs Kunes & Squire – no reports

Cllr Kirk- Borough – the new CEO Kate Blakemore was taken round Julians wards and our Borough Councillors should be doing the same. Clerk to check. ACTION: Clerk
County Council – Government keen for a leader re levelling up/unitary to cover Norfolk and Suffolk. This would involve an overall mayor, and we could lose our own mayor. Adult social care could receive additional funding. The NI increase equates to £60m.

8. FINANCE:

- a. Approve the bank reconciliation and payments/receipts for October – proposed ND, seconded GR and all in favour.
- b. To approve payments, to date, for November 24– proposed TR, seconded ND and all in favour.
- c. The first draft of the 25/26 budget discussed and the need to increase the precept to meet the payments was evident. Clerk to amend draft and discuss at the December meeting. ACTION: Clerk

9. PLANNING MATTERS:

- a. New applications: None.
- b. Decisions: None
- c. 24/01095/F – Retention of car port at Rosecroft 9 Sutton Road Walpole Cross Keys application – appeal dismissed 16.10.24

10. CORRESPONDENCE AND COMMUNICATIONS:

- a. None

11. To discuss Highways, Crime, Environment and Gardens

- a. Highways – Clerk reported back on her meeting with Andy Wallace last week – Bollards on Eastland Bank to be installed, Footpath on north side of Sutton Road to be inspected for clearance, pedestrian crossing on the A17 has been cleared, blocked drain on Station Road North, outside no. 17 to be scheduled for cleaning/flushing.
- b. Crime – none reported
- c. Environmental –None
- d. Gardens – The gardener did tidy the memorial garden before the 11th of November.

12. REPRESENTATIVES REPORTS - GC advised that a meeting of the power fund to take place tomorrow (20th November) with 3 applications.

13. ITEMS FOR NEXT MEETING AGENDA:

- Bank Hubs
- Neighbourhood Plan update
- 2nd draft of budget 25/26

The next Parish Meeting will be on the 17th of December 2024 from 7pm

The meeting closed at 20.31 pm

Page 3 of 3

WALPOLE CROSS KEYS PARISH COUNCIL PAYMENTS FOR NOVEMBER 2024

Salary	£	303.06	
HMRC	£	201.60	
Walpole Mowing Man	£	350.00	*
Walpole Mowing Man	£	70.00	
SSE	£	45.21	Direct Debit
Hall Hire	£	16.00	
WIX domain annual fee	£	12.46	paid by clerk
WIX annual plan renewal	£	129.60	paid by clerk

* one off payment made due to the standing order ending, and it is back onto the bank to renew from November at £70.

There is a back payment therefore due for £350 = 5 months

Signature

Date