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# WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY THE 18th OF JUNE 2024 FROM 19.00 AT JEPHSON HALL

**PRESENT:** Cllr N Dyble (ND), G. Coates (GC), Cllr G Roberts (GR), Cllr R White (RW), Cllr R Dyble (RD), Cllr A. Sylvester (AS) and Cllr T Roberts (TR).  
County Councillor Julian Kirk and Parish Clerk

NO members of the public were in attendance.  
Open Session for Parishioners Questions: NONE

1. **WELCOME** – a formal welcome was given by the Chairman
2. **Election of Vice Chairman** – Cllr T Roberts was proposed by GC, seconded GR and all in favour.
3. **APOLOGIES FOR ABSENCE** – None
4. **COUNCILLORS DECLARATIONS OF INTEREST** – none
5. **MINUTES**  
To approve the meeting minutes from the 22<sup>nd</sup> of May 2024 proposed GC, seconded GR and unanimously accepted by all present at that meeting.
6. **MATTERS ARISING:**
  - a. Neighbourhood Plan (NDP) – as per email sent out by the clerk earlier today, the draft screening report has been sent out by the Borough Council to the Environment Agency, Historic England and Natural England in line with the regulations. Responses have to be sent by 11.59pm on the 16<sup>th</sup> of July 2024. It is hoped to finalise the NDP for Regulation 14 consultation during late summer/early autumn 2024.
  - b. Highways meeting update – no updates from Highways issues received but it was noted that some roads have been redressed.
  - c. Recycled benches for the bus shelters and posts for the map were proposed by RD, seconded TR and all in favour. Clerk to order for delivery to GR address.  
Cllr Kirk offered to take delivery if GR was on holiday. ACTION: clerk
7. **CHAIRMAN'S REPORT:** The new SAM sign is now on Market Lane. All 3 units are working but there is still a power issue with one. New batteries are now in all units.  
Report from unit on Sutton Road from Terrington end from 1.5.24 to 18.6.24 shows 28,089 vehicles with average of 572 per day. Average speed 35.3 mph in a 30mph limit. Maximum speed of **75mph** on the 11.5.24 at 22.05.

Westcotec will be installing a new post on Market Lane.  
The 20mph school lights will be turned on by a resident.

**CLERKS REPORT:** Completed AGAR and documents sent to the external auditors last month.

New West Norfolk Transport Village Link now available to book trips into various locations in King's Lynn. Details to be added to the website. ACTION: Clerk .gov.uk emails – Clerk email is up and running. Details for councillors sent by clerk. CIL Funding Application – as sent out by clerk with applications from 1<sup>st</sup> July to 1<sup>st</sup> August.

Swing set for Village Hall – clerk to contact

Planning Department Parish update sessions will be held on 12<sup>th</sup> and 19<sup>th</sup> of September. Any councillor interested to let the clerk know.

## **9. COUNTY AND BOROUGH COUNCILLORS' REPORTS:**

**Cllr Kunes & Squires – No reports or apologies again**

**Cllr Kirk:** A Borough Council meeting was held last night to ratify the new CEO and approve Jill Bennett being made an Honourable Alderman. The Local Plan is being held up by issues raised by Cllr Kirk regarding the Gypsy and Traveller Policy, as complaints received from a number of residents.

County Council is very quiet at present.

## **10. FINANCE:**

- a. Approve the bank reconciliation and payments/receipts for May - £45,133.80 in the bank accounts to the 31st of May 24. Proposed ND, seconded RD and all in favour.
- b. To approve payments, to date, for June 24– proposed RW, seconded RD and all in favour.
- c. Clerk raised the continued costs of the 3 footpath lights we have and this to be reviewed after the NDP has been approved regarding dark skies.

## **11. PLANNING MATTERS:**

- a. New applications: (including received after the agenda was produced):  
None
- b. Decisions: None
- c. Former Onion Factory, Sutton Road – has full planning permission been granted?  
Footings are in place. RW noted that signage has been installed which could distract drivers especially so close to the school.  
All to check the planning portal and a letter then to be written to Stuart Ashworth, cc Alistair Beales and Julian. ACTION: ALL
- d. 23/02305/F|Retrospective: car port on the front driveway of the house at Rosecroft 9 Sutton Road Walpole Cross Keys- appeal refused and awaiting enforcement process.

## **12. CORRESPONDENCE AND COMMUNICATIONS:**

- a. To consider reducing Parish Council Meetings per year. This has been discussed in the past and ND proposed removing February and November 2025 meetings. Seconded by RD with 3 for the proposal and 4 abstained. It was stressed that the 11 meetings per year would still be booked at the Hall. Clerk preferred February.

## **13. To discuss Highways, Crime, Environment and Gardens**

- a. Highways – several footpaths are in an overgrown/poor condition. Cllr Kirk offered to report these to Highways. ACTION: JK

- b. Crimes – none to report
- c. Environment – Giant Hog Weed has appeared again and should be reported to Cllr Squires. Clerk to send email details to GC. ACTION: Clerk TR raised keeping of beehives. Clerk advised that specialist insurance is required and a check on any residents within the proposed hive regarding allergies.
- d. Gardens – RD to ask Chris to deadhead/cut back dead flowers.

**14. REPRESENTATIVES REPORTS**

None

**15. ITEMS FOR NEXT MEETING AGENDA:**

- Neighbourhood Plan update
- Highways outstanding matters
- Milestone review
- Onion site

**The next Parish Meeting will be on the 16<sup>th</sup> of July 2024 from 7pm**

The meeting closed at 20.35 pm

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WALPOLE CROSS KEYS PARISH COUNCIL PAYMENTS FOR JUNE 2024

|                      |           |                |
|----------------------|-----------|----------------|
| Salary               | £ 356.96  |                |
| HMRC                 | £ 89.20   | + £173.40      |
| Walpole Mowing Man   | £ 70.00   | Standing Order |
| ECS SharePoint       | £ 16.50   | Direct Debit   |
| SSE                  | £ 45.21   | Direct Debit   |
| Clerk Expenses May   | £ 48.95   |                |
| Hall Hire            | £ 16.00   |                |
| Westcotec – SAM unit | £ 5048.40 |                |

Signature .....

Date .....