



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY THE 16th OF JANUARY 2024 FROM 7.00PM AT JEPHSON HALL

PRESENT: Cllr G. Coates(GC), Cllr R White (RW), and Cllr Trevor Roberts (TR),
Cllr G Roberts (GR), County Councillor Julian Kirk and the Parish Clerk.

No members of the public were in attendance. The Vice Chair, Trevor Roberts was appointed Chair for this meeting (all in favour) as the Chair not available to attend due to a bereavement.

Open Session for Parishioners Questions: None

1. **WELCOME** – a formal welcome was given by the Chairman and condolences were given to Nick and Rosie Dyble.
2. **APOLOGIES FOR ABSENCE**
Cllrs N Dyble, R Dyble, Sylvester, Kunes, and Squire.
3. **COUNCILLORS DECLARATIONS OF INTEREST – none**
4. **MINUTES**
To approve the meeting minutes from the 13th of December 2023 proposed GC, seconded RW and unanimously accepted by all present at that meeting.
5. **MATTERS ARISING:**
 - a. Neighbourhood Plan (NDP) review – Clerk advised that a public meeting will be held before the Parish Council meeting on the 27th of February 2024, from 6.30pm.
 - b. Highways meeting update – no update.
 - b. Biodiversity Policy, Bird boxes and Hedgehog Highway – TR will distribute the bird boxes upon receipt plus the hedgehog runs.
6. **Chairmans Report:** After contacting the landowner regarding the overfull ditch along Station Road North, the Parish Council wishes to thank him for his prompt action by arranging for the ditch along Little Holme Road to be cleared out, this allowing that part of the network to drain as it should.
Clerks Report: Working on the third quarter financial review, the second draft of the budget/precept and finalising the Biodiversity Policy which was approved by all.

7. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllr Kirk: No response to date on his emails to planning regarding the former onion factory. It was agreed to invite Highways to attend a parish council meeting to cover the on going issues.

Nothing from Cllrs Kunes & Squire

8. FINANCE:

- a. Approve the bank reconciliation and payments/receipts for December - £ 49,746.55 in the bank accounts to the 31st of December. Proposed GC, seconded GR and all in favour.
- b. To approve payments, to date, for January 24– proposed GC, seconded RW and all in favour.

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Signature

Date

- c. To discuss the second draft of the budget for 2024/25 – after much discussion, a 10% increase to the precept / budget was approved, proposed TR, seconded CG and all in favour.
- d. The third quarter financial review was discussed and approved by all.
- e. The Reserves Policy deferred to the February meeting as needs updating following the budget agreement.

9. PLANNING MATTERS:

- a. New applications: (received after the agenda was produced):
23/02305/F – retrospective: car port on the front driveway at Rosecroft, 9 Sutton Road, Walpole Cross Keys. As this was only received yesterday (15th) further investigation is required and comments to be sent to the clerk by the 4th of February. ACTION: ALL
- b. Decisions: None
- c. 16 Dwellings at former Onion Factory, Sutton Road – concerns have been raised regarding the removal of the asbestos as per the original report. TR advised that he had contacted the HSC regarding the asbestos removal. The extension onto agricultural land of the rear boundary was also raised regarding no change of use applied for.

10. CORRESPONDENCE AND COMMUNICATIONS:

- a. Defib guardianship – clerk reported that the new guardian is Jan Luck from Walpole and a replacement set of pads has been ordered as the current ones will be out of date next month.
- b. CIL fund – funding applications from 1st of January 2024.
- c. NALC membership - £142.29, this was discussed, and it was agreed by all councillors not to re-join.
- d. National Grid email re electricity transmission Grimsby to Walpole – clerk to attend webinar on the 25th of January.

11. To discuss Highways, Crime, Environment and Gardens

- a. Highways – GR reported that the dyke was blocked under his neighbours drive. It was thought that this ran towards the nursery site but actually it runs back towards Station Road North. It was thought that Cllr N Dyble may have drawings. Some road work has been completed.
- b. Crimes – RW reported that a white van has been in the layby outside the former window business for 3 weeks and will check with the police via the number plate, to check all is in order.
- c. Environmental – TR advised that the “Browns built homes” on Little Holme Road – sewage has been reported going into the dyke and it would appear that one of the houses has an issue with its digester.
- d. No reports on the gardens

12. REPRESENTATIVES REPORTS

None.

13. ITEMS FOR NEXT MEETING AGENDA:

- Neighbourhood Plan
- Biodiversity Project

DATE OF NEXT MEETING will be on the 27th of February 2024 following the NDP meeting.

The meeting closed at 20.14 pm

WALPOLE CROSS KEYS PARISH COUNCIL PAYMENTS FOR JANUARY 2024

Salary	£	336.16
HMRC	£	70.00
Walpole Mowing Man	£	60.00
ECS SharePoint	£	16.50
SSE	£	45.21
Clerk Expenses December	£	42.95
Hall Hire (Sept/Oct/Jan	£	48.00
Defib Warehouse	£	61.14

NDP PAYMENTS:

Signature

Date