



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY THE 18th JULY 2023 FROM 7.00PM AT JEPHSON HALL

PRESENT: Cllr Nick Dyble (ND) Chair), Cllr R Dyble, Cllr G. Coates(GC),
Cllr R White (RW), Cllr G Roberts (GR)
County Councillor Julian Kirk, Brough Councillor Sandra Squire and the Parish Clerk

No members of the public were in attendance.

Open Session for Parishioners Questions – no questions

1. **WELCOME** – a formal welcome was given by the Chair, Cllr N Dyble.

2. **APOLOGIES FOR ABSENCE**

Cllr T Roberts– holiday, Cllr A Sylvester – work commitments.

3. **COUNCILLORS DECLARATIONS OF INTEREST – none**

4. **MINUTES**

To approve the meeting minutes from the 20th of June 2023 proposed ND, seconded RW and unanimously accepted by all present at that meeting.

5. **MATTERS ARISING:**

- a. Neighbourhood Plan (NDP) review – the full details of the survey have been forwarded along with a proposed project plan and clerk to send this information to all councillors ACTION Clerk
- b. Highways meeting update – none of the items discussed at the last site visit have been undertaken and ND to request action on these before any other site meeting is arranged. ACTION ND
- c. New SAM unit. It was agreed to purchase a new SAM unit for Market Lane with Cllr Kirk funding 50% of the costs. Proposed GR, seconded by RD and all in favour. Exact locations to be advised and clerk then to contact Andy Wallace for location approval. ACTION ND/ Clerk
- d. Donation and order of bird boxes – no update from Cllr T Roberts.
- e. White Gates – The clerk had sent out a quote for 3 sets of gates, but it was decided that we should go for two sets to go on Sutton Road, 1 set x 40mph and 1 set x 30mph. Clerk to obtain new quote and formally request the return of our £900.00 and also advise Andy Wallace re locations. ACTION Clerk
- f. Bus Shelter Repairs & Village sign – covered under Chairman's report.

6. **Chairmans Report:**

The bus shelter has not progressed due to holidays but will move forwards in August. It was suggested that benches are considered and clerk to source and obtain quotes. ACTION: Clerk
The village sign maintenance has been completed as advised by GR and awaits collection.
The defibrillator has been taken out again but not used and returned ready for use.
Latest SAM unit reports to be sent to the clerk for addition to the website. ACTION: ND
Sutton Road from Terrington end has 588 vehicles per day with average speed of 36mph. Top speed recorded was 75mph. Sutton Road from outside the village hall has 399 vehicles a day with average speed of 44mph and again a top speed of 75mph (not on the same day)

Clerks Report:

Following the last meeting, the clerk advised that SharePoint was the best provider of cloud based storage and accessibility. This was proposed by GC, seconded RD, and all in favour. Clerk to set up. ACTION Clerk
This meets our Risk Management commitments and ensures that the Parish Council continues. A Risk management policy was also raised by the clerk for the SAM unit, and this was approved and signed by ND and GR.

7. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllrs Squires: Now Cabinet Member for Coastal and Environmental and currently looking at new fly-tipping regulations and how to increase the use of food waste containers. There will be a new Corporate Plan and the first full council meeting was held last week. Attended the Port Evo, wash barrier presentation at Wells next Sea last month and the costs would be prohibitive. Concerns regarding flooding of the Walpole Cross Keys village and loss of wildlife.

Cllr Kirk: IDB still unable to meet due to awaiting allocation of Borough Councillors.

County update – still trying to get the new portfolio holder for highways to visit and a full council meeting was held today. Nothing back from Highways regarding his email regarding the state of the verges. There will be a vote on the County deal by the end of this year.

Cllr Kunes – No report received.

8. FINANCE:

- a. Approve the bank reconciliation and payments/receipts for June - £ 44,106.60 in the bank accounts. Proposed GR, seconded RW and all in favour.
- b. To approve payments, to date, for July – proposed ND, seconded RW and all in favour.
- c. To approve the Qtr.1 financial review – overall we are under budget by £1677.59. all in favour.

9. PLANNING MATTERS:

- a. New applications: Ref 23/00758/F & 23/00757/F relate to demolition of an existing agricultural barn to be replaced with a detached two storey dwelling at Pochester, Bustards Lane. Amendments made as requested by the planning officer and a comment of “no observations to be made”.
- b. Decisions:
- c. No current appeals or enforcements.

10. CORRESPONDENCE AND COMMUNICATIONS:

- a. Residents email regarding overgrowth on Little Holme Road. Now cleared.

11. To discuss Highways, Crime, Environment and Gardens

- a. GR related the email received to Cllr Squire regarding giant hogweed.
- b. RD advised that a member of the public was seen cutting the seed heads off of our wildflowers and rightly told off.

12. REPRESENTATIVES REPORTS

None.

16. ITEMS FOR NEXT MEETING AGENDA:

- Neighbourhood Plan –review
- Highways /IDB meeting update
- Donation to bird box makers

17. DATE OF NEXT MEETING- 19th of September 2023 from 7.00pm.

The meeting closed at 20.46 pm

WALPOLE CROSS KEYS PARISH COUNCIL PAYMENTS FOR JULY 23

Salary - clerk		£ 336.16	Standing Order
HMRC		£ 70.00	Standing Order
Walpole Mowing Man		£ 60.00	Standing Order
Clerk Expenses June		£ 47.95	
Hire of Jephson Hall	July	£ 16.00	

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Signature

Date