



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY THE 18th of APRIL 2023 FROM 7.00PM AT JEPHSON HALL

PRESENT: Cllr Nick Dyble (ND) Chair), Cllr T Roberts (TR), Cllr R Dyble (RD),
Cllr G. Coates(GC), Cllr R White (RW), Cllr A Sylvester (AS).
Borough Councillor Sandra Squires and the Parish Clerk

No members of the public were in attendance.

Open Session for Parishioners Questions – no questions

1. **WELCOME** – a formal welcome was given by the Chair, Cllr N Dyble.

2. **APOLOGIES FOR ABSENCE**

None

3. **COUNCILLORS DECLARATIONS OF INTEREST – none**

4. **MINUTES**

To approve the meeting minutes from the 21st of March 2023 proposed TR, seconded ND and unanimously accepted by all present.

5. **MATTERS ARISING:**

a. Neighbourhood Plan (NDP) review – ND gave a review of the survey following a meeting with Collective Community and the clerk yesterday. A general review was given and the results were very good. Clerk to send out a copy of the survey report to all councillors. **ACTION Clerk**

A number of residents had offered to join the Steering Group and to contact and thank. It was decided to hold a zoom meeting just on this topic before the next PC meeting in May.

b. Bus Shelter Repairs – recycled benches in the shelters was raised and ND will order the shelter panels online with an invoice for County Councillor Kirk to cover from his funds.

c. Bird Boxes – to date we have had 6 requests for boxes and TR will now contact Julian to arrange.

6. **PLANNING MATTERS:**

a. New applications: None

b. Decisions: None

c. No current appeals or enforcements.

7. **FINANCAL MATTERS:**

a. March 23 bank payments, and bank reconciliation were accepted and proposed by TR, seconded by RD and unanimously accepted. £35,605.41 as at the 31.03.23

b. Payments for April 23(to date) - proposed for payment ND, seconded TR, and unanimously accepted.

- c. The annual review was discussed and all we kept within our budget and precept. Proposed RD, seconded by ND and all in favour.

8. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllr Squires - advised that the Guildhall are seeking trustees and the new observatory in Hunstanton officially opened on the 22nd of April. The flooding risk for our parish if the proposed Wash Barrage goes ahead could be catastrophic.

Cllrs Kunes– No report received

9. CORRESPONDENCE AND COMMUNICATIONS:

- a. Village Sign maintenance – TR and ND will take the sign down and deliver it to GR to do the repairs.
- b. King Charles III Coronation celebrations – the seeds4bees packs for the school children have been given to ND for delivery to the school. RD has sourced pencils, note books, book marks and bags to go with the seeds.
- c. Elections – the parish has an uncontested election with 6 councillors, leaving 2 vacancies for co-option.
- d. 2 residents' emails have been received and discussed. Clerk to thank and respond.
- e. A donation request has been received from West Norfolk Befriending and it was agreed to give £150. Proposed ND, seconded by RW and all in favour with one abstaining.

10. SAM UPDATES:

ND advised that the data from both units will be downloaded tomorrow, and the reports posted on the website. The Parish Council to consider another unit to be sited on Market Lane.

11. CRIME & POLICE – nothing to report.

12. HIGHWAYS – an onsite meeting with Highways will take place on the 25th of April from 10.00am to include potholes, verges, Eastland Bank and litter on the A17.

13. ENVIRONMENTAL ISSUES – the ditch on Little Holme Road is polluted and has been reported to the environmental agency who have sent out letters to residents. It is thought that the pollution comes from the new houses.

14. GARDENS AND MAINTENANCE – the grass cutting has commenced and the 2 benches to be discussed with Mr. Radford via ND. ACTION: ND

15. REPRESENTATIVES AND CLERK REPORTS

Clerk advised that the year-end accounts have been completed and the AGAR is with the internal auditor. It is hoped to present it at the May meeting for approval and signature. It will then go to the external auditor.

16. ITEMS FOR NEXT MEETING AGENDA:

- Neighbourhood Plan –survey update
- Highways meeting update

17. DATE OF NEXT MEETING – Annual Parish Meeting, followed by the Annual Parish Council Meeting on the 16th of May 2023 from 7.00pm.

The meeting closed at 20.46pm

WALPOLE CROSS KEYS PARISH COUNCIL PAYMENTS FOR APRIL 23

OPUS	£	418.31	
Salary Clerk	£	336.16	Standing Order
HMRC	£	70.00	Standing Order
Hire of Jephson Hall April	£	16.00	
Walpole Mowing Man	£	60.00	Standing Order
Clerk Expenses (March)	£	25.00	
R Dyble – Coronation gifts	£	23.76	
R Dyble – Coronation gifts	£	11.88	