



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY THE 17th of OCTOBER 2023 FROM 7.00PM AT JEPHSON HALL

PRESENT: Nick Dyble (ND) Chair, Cllr R Dyble, Cllr G. Coates(GC), Cllr R White (RW), Cllr G Roberts (GR) and Cllr A. Sylvester (AS), Cllr Trevor Roberts (TR) (part time) County Councillor Julian Kirk and Borough Councillor Sandra Squires.

No members of the public were in attendance.

Open Session for Parishioners Questions – no questions

1. **WELCOME** – a formal welcome was given by the Chairman

2. **APOLOGIES FOR ABSENCE**

None

3. **COUNCILLORS DECLARATIONS OF INTEREST – none**

4. **MINUTES**

To approve the meeting minutes from the 19th of September 2023 proposed TR, seconded RW and unanimously accepted by all present at that meeting.

5. **MATTERS ARISING:**

a. TR (note given dispensation to make comments – cost of bird boxes to be sent to the clerk for payment. Dyke on Station Road is blocked and last time this happened it was jetted to clear from Little Holme Road. Concern regarding the homeowners of the Riparian pipework at the front of their properties is now under their management and ownership.

The ditch which is filling up and not flowing requires clearing around the mesh and ND to contact the owner. ACTION ND

Cllr Kirk advised that the IDB were not allowed to touch the highways.

b. Neighbourhood Plan (NDP) review – ND and the clerk had an online meeting last week with Collective Community and a document is being produced to start the draft plan. A separate meeting is required.

c. Highways meeting update – No update regarding the visit by Andy Wallace and ND to provide a full list again.

d. New SAM unit for Market Lane – agreed to go ahead with this and clerk to complete application.

e. White Gates – clerk advised that the order has been placed and delivery will be made to Highways. Awaiting the quote for installation and clerk will chase. ACTION Clerk

6. **Chairmans Report:**

SAM report – Sutton Road, coming in from the Terrington end average 550 vehicles per day with 19,847 in total. Average speed 36.8 in a 30 limit. 70mph max speed recorded. Contact to be made with the police to include Market Lane in speed checks. ACTION Clerk

The older unit is still playing up and needs to be taken back to Westcotec for work. ND to contact them. ACTION ND

Clerks Report:

Attended the recent Scribe conference and new features are being introduced.

Website – to consider a “news” feature to include planning and highways notices. Approved by all.
2024 meeting dates agreed with 11 meetings.

7. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllrs Squires: The Borough Council are going through inherited/legacy issues currently. A Town Council for King's Lynn has been discussed and work starts on the Hunstanton promenade after half term.

Port Evo – (Wash barrier) meeting moved to November.

Flooding and Chalk Streams are on the agenda.

Cllr Kunes – No report received again.

Cllr Kirk: requested the costs for the bus shelter to be send to him for payment.

County still talking about an elected leader, and it looks like this will go ahead. Cllr Kirk is not in favour as it will involve high level of expenditure.

Highways still a huge issue and he has raised areas requiring work on behalf of all the parish councils but not getting much of a response. West Drove was mentioned as a potential danger.

8. FINANCE:

- a. Approve the bank reconciliation and payments/receipts for September - £ 44,218.31 in the bank accounts to the 30th of September. Proposed RW, seconded GR and all in favour.
GC requested that the interest received on the CIL account should be moved to the savings account and all in favour. ACTION Clerk
- b. To approve payments, to date, for October– proposed GC, seconded RW and all in favour.
- c. To review and approve the half year financial review – proposed NC., seconded GC and all in favour. Clerk advised the draft budget to be presented at the November meeting.

9. PLANNING MATTERS:

- a. New applications: (received after the agenda was produced):
Ref 23/01782/F – single storey front extension to the Old Methodist Chapel, 24 Sutton Road. ND advised that this used to be in place and the footprint is the same but stressed that the brickwork must be in keeping with the school and nearby houses. Reduced parking was also raised and to be added to our comments.
- b. Decisions: None
- c. No new appeals or enforcements and this will be removed from future meetings.

10. CORRESPONDENCE AND COMMUNICATIONS:

- a. West Norfolk draft corporate strategy – Cllr Squires advised consultation ends November.
- b. Small Grants Scheme as sent out by Clerk.
- c. NPTS training – planning to be considered.
- d. Borough Council meeting with Parish Council Chair – information as sent out by clerk.
- e. ND had received a message from a resident regarding their neighbours overgrown hedge and advice given.

11. To discuss Highways, Crime, Environment and Gardens

- a. GC raised the work being undertaken on the “nursery” site with a lot of cement delivered today. CR advised that a new dyke had been built by the owners which should help.
- b. AS raised the poor visibility re Low Road and perhaps a mirror would be helpful.
An invitation to the police at Terrington Station to attend a meeting.
- c. RD received a question from a member of the public regarding the new lights on the verge outside Ristoft Barn. The resident should report this via the NCC website.
- d. Both benches have been refurbished and are back in the Memorial Garden. Some work has been completed on the gardens, with more to follow.

12. REPRESENTATIVES REPORTS

None.

16. ITEMS FOR NEXT MEETING AGENDA:

- Neighbourhood Plan –review/separate meeting
- Highways update

17. DATE OF NEXT MEETING will be on the 21st of November 2023 from 7.00pm.

The meeting closed at 20.53 pm

WALPOLE CROSS KEYS PARISH COUNCIL PAYMENTS FOR OCTOBER 23

Salary	£ 336.16	Standing Order
HMRC	£ 70.00	Standing Order
Walpole Mowing Man	£ 60.00	Standing Order
ECS SharePoint	£ 16.50	Direct Debit
SSE	£ 45.21	Direct Debit
Clerk Expenses September	£ 10.00	
2 x Poppy Wreaths	£ 45.70	paid by clerk