



# WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

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## MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY THE 21<sup>st</sup> of MARCH 2023 FROM 7.00PM AT JEPHSON HALL

**PRESENT:** Cllr Nick Dyble (ND) Chair), Cllr T Roberts (TR), Cllr G. Coates (GC),  
Cllr H Dobson (HD), Cllr R White (RW), Cllr A Sylvester (AS. Parish Clerk

Two members of the public were in attendance.

Open Session for Parishioners Questions – no questions

1. **WELCOME** – a formal welcome was given by the Chair, Cllr N Dyble.

2. **APOLOGIES FOR ABSENCE**

Cllr Dobson and Parish Clerk due to covid.

3. **COUNCILLORS DECLARATIONS OF INTEREST – none**

4. **MINUTES**

To approve the meeting minutes from the 21<sup>st</sup> of February 2023 proposed TR, seconded RW and unanimously accepted by all present.

5. **MATTERS ARISING:**

- a. Neighbourhood Plan (NDP) review – 74 online survey completions (to date) which is excellent, and the survey ends on the 31<sup>st</sup> of March 2023.
- b. Bus Shelter Repairs – to be carried forward to the April meeting.
- c. Waste Disposal and Fly Tipping, Station Road North – ND advised that the site is gradually being cleared.
- d. Market Lane speed update – The speed limit is not yet in place but work and signage has started. A general discussion was held regarding speeding and traffic congestion outside the school at drop off and pick up times. The possibility of a 20mph speed limited and a raised crossing was also discussed. Cllr Kirk to contact Jason at Highways to request a site visit. ACTION JK

6. **PLANNING MATTERS:**

- a. New applications: None
- b. Decisions: None
- c. No current appeals or enforcements.

7. **FINANCAL MATTERS:**

- a. February 23 bank payments, and bank reconciliation were accepted and proposed by ND, seconded by GR, and unanimously accepted. £43,601.23 as at the 28.02.23
- b. Payments for March 23 - proposed for payment TR, seconded RD, and unanimously accepted.

**8. COUNTY AND BOROUGH COUNCILLORS' REPORTS:**

**Cllr Kirk** - advised that the BCKLWN are struggling with the rollout of electric vehicle charging points as they do not own the land to install them, especially in Hunstanton and Downham Market. The mobile library service will be discontinued if not used for 2 consecutive months. A note to this effect to be posted on the village Facebook page. ACTION RD

**Cllrs Kunes & Squires** – No reports received

**9. CORRESPONDENCE AND COMMUNICATIONS:**

- a. Village Sign maintenance – TR and GR to do the repairs when the weather improves – April/May 2023.
- b. King Charles III Coronation celebrations – the seeds4bees packs for the school children have been ordered by the clerk and RD has done some research for small items to be added.
- c. Elections – the clerk has set up a new Election Page on the website and information is on the noticeboards.
- d. First responder donation was discussed but it was generally felt that it would not specifically benefit the village and it was decided not to donate. Proposed TR, seconded GR and all in favour.
- e. ND advised that he has received emails from “the circuit” database informing that the defibrillator had been taken to 2 emergencies recently. He had checked the unit and it had not been used with the pads still sealed. The unit is showing as available on the database.

**10. SAM UPDATES:**

ND advised that the data from both units will be downloaded, and the reports posted on the website within the next two weeks. ACTION ND/Clerk

**11. CRIME & POLICE** – nothing to report.

**12. HIGHWAYS** – No updated have been received since the visit of Andy Wallace.

Request for the Rangers to visit Hankinson’s Estate to clear weeds etc., from the footpaths and kerbs.  
A request was received from a parishioner to clear the gullies at the Millennium garden layby bus stop area as it floods badly.  
Another parishioner pointed out that Eastlands Bank is being used to access the A17. The entrances on both sides of the main road are restricted and access is not allowed for vehicles other than farm vehicles. The gates and bollards have been damaged/removed. Cllr Kirk advised that he would add this issue to the request for a site visit by Highways.

**13. ENVIRONMENTAL ISSUES** – TR will arrange with RD and AS that the free bird boxes should be put on the village Facebook page.

**14. GARDENS AND MAINTENANCE** – nothing to report.

**15. REPRESENTATIVES AND CLERK REPORTS**

Clerk advised that the AGAR and year end reporting has been started and additional work is required as we are over the £25k income/spend. Year-end banking will close on the 30<sup>th</sup> March and all policies, procedures and asset register are to be checked and updated where necessary.

**16. ITEMS FOR NEXT MEETING AGENDA:**

- Neighbourhood Plan –survey results
- Waste Disposal
- Highways meeting update

**17. DATE OF NEXT MEETING – 18<sup>th</sup> of April 2023 from 7.00pm.**

The meeting closed at 20.41pm