



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY THE 16th of JULY 2024 FROM 19.00 AT JEPHSON HALL

PRESENT: Cllr N Dyble (ND), G. Coates (GC), Cllr G Roberts (GR), Cllr R White (RW), Cllr R Dyble (RD), and Cllr T Roberts (TR).
County Councillor Julian Kirk and Parish Clerk

NO members of the public were in attendance.
Open Session for Parishioners Questions: NONE

1. WELCOME – a formal welcome was given by the Chairman

2. APOLOGIES FOR ABSENCE – Cllr Sylvester

3. COUNCILLORS DECLARATIONS OF INTEREST – none

4. MINUTES

To approve the meeting minutes from the 18th of June 2024 proposed RW, seconded RD and unanimously accepted by all present at that meeting.

5. MATTERS ARISING:

a. Neighbourhood Plan (NDP) – as per email sent out by the clerk re Strategic Environmental Assessment and Habitat Regulations Assessment screening. This closed tonight and we await feedback from Borough Council, hopefully late summer/early autumn for Regulation 14 consultation.

b. Highways meeting update – no updates to report

c. We have received the brown recycled benches for the bus shelters and posts, just awaiting delivery of the green benches. Installation of the posts for the map can go ahead.

RD raised a bus shelter on the memorial gardens and this to be added to the agenda of the September meeting.

ACTION: Clerk

Clerk will obtain some information before the next meeting.

6. CHAIRMANS REPORT: All three SAM units are working and data has been downloaded today. Monitoring Period – 18.6.24 to 16.7.24
Sutton Road, low Road Junction 30mph: Total vehicles 18,106. Average speed 34.6mph. 37.1% vehicles over the limit. Maximum speed 65mph on 29.6.24 at 22.50
Station Road North 30mph: Total vehicles 5,989. Average speed 29.2mph
32.7% vehicles over the limit. Maximum speed 40mph on 18.6.24 at 15.50pm

Market Lane approaching Station Road South heading East 40mph: Total vehicles 25,119
Average speed 40.7mph. 16.8% vehicles over the limit. Maximum speed 70mph on
4.7.24 at 20:50.

CLERKS REPORT: War memorial facts have been received and approval to put on our website has been granted. These are packed full of information and really interesting. Parish Partnership for highways etc., details sent out by the clerk and to be added to the September agenda. **ACTION: Clerk**

GC raised concern regarding a cupboard that used to be in the school which held a lot of village historical information. Clerk to email. **ACTION: Clerk**

The new financial regulations were proposed ND, seconded TR and approved by all.

The Village Hall Committee declined our offer of a swing set due to being Crown Land and reducing the car park capacity.

7. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllr Kunes & Squires – No reports or apologies yet again

Cllr Kirk: Advised to make any grants claims quickly and CIL applications.

Re the elected leader at County, a lot of county councillors are now against this.

Clerk to contact the Village Hall Committee regarding the Borough Councillor funding of £1k per councillor which can be used for projects including wi-fi, warm help but not available to Parish Councils.

Borough Council – The Gypsy & Traveller policy is still ongoing re the Local Plan.

Grass verges, Tarmac are the contactors in our area and the state of overgrowth on the Sutton Road footpath was raised. The clerk has reported this to Jay at Highways.

8. FINANCE:

- a. Approve the bank reconciliation and payments/receipts for June - £39,688.30 in the bank accounts to the 30th of June 24. Proposed GC, seconded ND and all in favour.
- b. To approve payments, to date, for July 24– proposed ND, seconded RW and all in favour.
- c. Discuss and approve the 1st quarter financial review – very healthy and within budget. Proposed ND, seconded RW and all in favour.
- d. Bus Shelter repairs invoice to be added to the payments.

9. PLANNING MATTERS:

- a. New applications: (including received after the agenda was produced):
24/01095/F – Retention of car port at Rosecroft 9 Sutton Road Walpole Cross Keys
This retrospective application was refused last month and our original objection was it is in front of the building line, which affects the street view to be reinstated. Proposed ND, seconded TR and all in favour.
- b. Decisions: None
- c. Former Onion Factory, Sutton Road – Not yet building on the land at the back and ND will overlay the plans to see just how much more land at the rear has been taken and any change of use. Letter then to be sent. **ACTION: ND/Clerk**
- d. 23/02305/F|Retrospective: car port on the front driveway of the house at Rosecroft 9 Sutton Road Walpole Cross Keys- appeal refused and awaiting enforcement process.

10. CORRESPONDENCE AND COMMUNICATIONS:

- a. Dog bin request for Low Road – a location with what 3 words & images required for the clerk to then contact Borough for approval. Proposed RD, seconded RW and all in favour.
- b. Planning Department Parish update sessions – Clerk will be attending on the 12th September. Other date is the 19th of September.
- c. Email from resident regarding the overgrown footpath on Sutton Road has been reported to Highways.
- d. Milestone review – it was agreed to arrand for a mini digger to dig around the stone so that it can be raised.

11. To discuss Highways, Crime, Environment and Gardens

- a. Highways – already discussed with footpath problems
- b. Crime – none reported
- c. Environmental – the giant hogweed is now on the highways verge and on the south side of Sutton Road. Images and exact location to be sent to the clerk.
- d. Gardens – all okay at this time.

12. REPRESENTATIVES REPORTS

None

13. ITEMS FOR NEXT MEETING AGENDA:

- Neighbourhood Plan update
- New bus shelter on the memorial gardens
- Highways outstanding matters
- Milestone update
- Onion site
- Parish Partnership scheme

The next Parish Meeting will be on the 17th of September 2024 from 7pm

The meeting closed at 20.39 pm

WALPOLE CROSS KEYS PARISH COUNCIL PAYMENTS FOR JULY 2024

Salary	£	303.06	
HMRC	£	399.60	
Walpole Mowing Man	£	70.00	Standing Order
SSE	£	45.21	Direct Debit
Clerk Expenses June	£	48.95	
Hall Hire	£	16.00	
HP Laptop	£	136.21	
Bus Shelter repairs	£	573.44	from April 24
NBB Outdoors 2 benches	£	486.00	
NBB Outdoors 2 posts	£	192.00	

Signature

Date