



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY THE 21st of FEBRUARY 2023 FROM 7.00PM AT JEPHSON HALL

PRESENT: Cllr Nick Dyble (ND) Chair), Cllr T Roberts (TR), Cllr G. Coates (GC),
Cllr H Dobson (HD), Cllr R White (RW), Cllr A Sylvester (AS. Parish Clerk

No members of the public were in attendance.

Open Session for Parishioners Questions – none

1. **WELCOME** – a formal welcome was given by the Chair, Cllr N Dyble.
2. **APOLOGIES FOR ABSENCE**
Cllrs R Dyble, G Roberts & Kirk
3. **COUNCILLORS DECLARATIONS OF INTEREST – none**
4. **MINUTES**
To approve the meeting minutes from the 17th of January 2023, & December 2022 proposed TR,
seconded RW and unanimously accepted by all present.
5. **MATTERS ARISING:**
 - a. Neighbourhood Plan (NDP) review – Following an online meeting this morning with ND, the clerk and Collective Community Planning, the survey was finalised, and ND will get the letter to the clerk asap. The clerk has requested a quote for the printing of the letter, along with a printed envelope. The plan is to deliver the letter to all homes in the parish. The survey will be on the website for completion, plus a QR code to download and complete. Parishioners who do not have online access can request a paper copy via the clerk which will be delivered to them. The survey will run from 1st to 31st of March 2023.
 - b. Bus Shelter Repairs – to be carried forward to the March meeting.
 - c. Waste Disposal and Fly Tipping, Station Road North – ND advised that no further clearance of the site has been made and will be in touch with the environmental department again.
 - d. Market Lane speed update – The clerk was very pleased to advise that an email had been received from Highways advising that the new speed limit notices were due to be in place on the 20.3.23.
6. **PLANNING MATTERS:**
 - a. New applications: None
 - b. Decisions: None
 - c. No current appeals or enforcements.
7. **FINANCAL MATTERS:**
 - a. January 23 bank statements, payments, and bank reconciliation were accepted and proposed by HD, seconded by TR, and unanimously accepted. £44,436.86 as at the 31.12.22
 - b. Payments for February 23 - proposed for payment TR, seconded GC, and unanimously accepted.

8. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllr Kirk - General NCC report received
Cllrs Kunes & Squires – No reports received

9. CORRESPONDENCE AND COMMUNICATIONS:

- a. Village Sign maintenance – TR and GR to do the repairs when the weather improves.
- b. King Charles III Coronation celebrations – ideas needed and clerk to find out if any events are planned.
- c. Age UK donation request – it was decided to support local charities.
- d. Elections – the clerk has sent out the election details and links. Completed forms must be hand delivered to the BCKLWN from 21st March 2023 to 4pm on the 4th of April 2023. A notice will be on the website and noticeboards.

10. SAM UPDATES:

Unit 1 – ND has found out that the battery is draining quickly causing the issues. Westcotec will be advised as the unit is under warranty. The unit was on Station Road North in December 22 and reported 161 vehicles a day with the average speed limit of 32.7 in a 30mph limit. Top speed was 40mph on the 4.12.22 at 16.15pm.

Unit 2 – was on Sutton Road/low Road Junction from 19.12.33 – 21.2.23. Average cars per day 533, with 29,499 logged during the period. Average speed was 37mph in a 30mph limit with 43% of vehicles over the limit. 75mph recorded on 8.1.23 at 18.00 hrs.

Another unit would be required when the Market Lane limit is reduced.

11. CRIME & POLICE – another post box has been stolen and RW to report.

12. HIGHWAYS – No updated have been received since the visit of Andy Wallace and ND to chase. The entrance to Eastlands Bank from the A17 is open and used by cars with the gates no longer being closed by the farmers. HD requested a new horse aware sign and will send the location details to the clerk.

13. ENVIRONMENTAL ISSUES – TR mentioned the free bird boxes should be made available asap and this should be put on Facebook.

14. GARDENS AND MAINTENANCE – the clerk had sent out information on flexible verge posts and it was agreed to order 4.

15. REPRESENTATIVES AND CLERK REPORTS

CG advised that the next meeting of the power fund is due on the 6th of March 2023

Clerk reported that defibrillator training was being arranged at another parish and details to be forwarded to ND. It was thought that similar training would benefit the community.

Clerk advised that the year end reporting has been started and election training & BCKLWN session due to take place on the 2.3.23. The first responder request for a donation to be added to the next agenda. Walpole Crier – to be discussed at the next meeting.

16. ITEMS FOR NEXT MEETING AGENDA:

- Neighbourhood Plan –survey review
- Bus Shelters repair
- Waste Disposal
- Highways meeting update
- First Responder Donation request
- Walpole Crier

17. DATE OF NEXT MEETING – 21st of March 2023 from 7.00pm.

The meeting closed at 20.33pm